



**Assessment Ref:  
Scavenger hunt – guidance only**

**Risk Assessment Form – guidance only**

**Please note: This risk assessment is for guidance only. Teachers are advised to carry out their own risk assessments before any activity.**

<b>Location/Dept</b>	Parks Team	<b>Date Assessment Completed</b>	30/09/2021	<b>Assessor</b>	Ruth Piddington
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<b>Task or Activity Assessed</b>	Scavenger hunt (KS1 and KS2)
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<b>Who Is At Risk</b> (tick as appropriate)	<b>Employee</b>		<b>Other (please specify)</b>
	<b>Volunteer</b>		
	<b>Members Of The Public</b>	Y	
	<b>Visitors</b>	Y	
	<b>Contractors</b>		

Hazards Identified	Outcome & Injury	Likelihood	Severity	Risk Rating
Uneven ground	Slips, trips and falls – bruising, strains, sprains, head injuries	2	1	Tolerable
Low branches	Cuts, scratches, pokes in eye	2	1	Tolerable
Weather	Exposure, falling objects in high winds	1	2	Tolerable
Dogs	Bites	2	1	Tolerable
Allergies	Anaphylaxis	1	3	Substantial
Infections	Scratches/ Tetanus/ Toxicara (dog faeces)/ Leptospirosis (water)/ Covid 19	2	3	Substantial
Lost children	Abduction, injury	1	2	Tolerable
Water hazards	Drowning	1	2	Tolerable
Wildlife	Bites, stings, cuts, scratches	2	1	Tolerable

Examine each of the hazards involved in the task and note down any preventative or safety measures you already have in place.

Control Measures Already In Place to Address Above Hazards	Likelihood	Severity	Risk Rating
<b>Uneven ground</b> <ul style="list-style-type: none"> <li>Warn everyone of uneven ground and to be observant of where they are walking.</li> <li>Advise walking around site (not running).</li> <li>Teachers to check appropriate footwear. ('School visit useful information' document advises appropriate footwear.)</li> <li>Teachers to ensure adequate first aid provisions.</li> </ul>	2	1	Tolerable
<b>Low branches</b> <ul style="list-style-type: none"> <li>Warn everyone that there may be low branches so to be careful of their eyes.</li> <li>Teachers to ensure adequate first aid provisions.</li> </ul>	2	1	Tolerable

<p><b>Weather</b></p> <ul style="list-style-type: none"> <li>• Teacher to assess weather conditions and postpone session if dangerous weather conditions e.g. high winds</li> <li>• 'School visit useful information' document advises appropriate clothing.</li> <li>• Teachers to ensure adequate first aid provisions.</li> </ul>	1	2	Tolerable
<p><b>Dogs</b></p> <ul style="list-style-type: none"> <li>• Advise everyone to stand still and fold arms if dog off lead come towards them.</li> <li>• Teachers to ensure adequate first aid provisions.</li> </ul>	2	1	Tolerable
<p><b>Allergies</b></p> <ul style="list-style-type: none"> <li>• If using egg boxes to collect the items, beware of possible egg allergies within your group.</li> </ul>	1	3	Substantial
<p><b>Infections</b></p> <ul style="list-style-type: none"> <li>• Warn everyone not to touch any litter or dog faeces.</li> <li>• Advise to use stick to move items before picking up – in case of hidden litter or faeces.</li> <li>• Ensure everyone washes hands before eating/ drinking.</li> <li>• Public toilets open from 8am.</li> <li>• Session information advises covering cuts/ grazes.</li> <li>• Teachers to follow current Covid guidelines at time of visit.</li> </ul>	2	3	Substantial
<p><b>Lost children</b></p> <ul style="list-style-type: none"> <li>• Teachers to ensure appropriate supervision and safety of learners.</li> <li>• Teachers to ensure adequate first aid provisions.</li> <li>• In case of emergency, dial 999 yourself stating Beacon Park Bunker's Hill entrance WS13 6RA – yellow barrier. Then, inform rangers on 01543 308867 who will open the barrier.</li> </ul>	1	2	Tolerable
<p><b>Water hazards</b></p> <ul style="list-style-type: none"> <li>• Teachers to ensure appropriate supervision and safety of learners.</li> <li>• Warn everyone of open water.</li> </ul>	1	2	Tolerable

<b>Wildlife</b> <ul style="list-style-type: none"> <li>Warn stinging nettles and brambles present.</li> <li>Teachers to ensure adequate first aid provisions.</li> </ul>	2	1	Tolerable
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Further Action Needed to Decrease Risks	Person Responsible	Date Required	Date Implemented	Likelihood	Severity	Risk Rating

<b>Date</b>	<b>30 Sept 2021</b>	<b>Assessor Signature</b>	R Piddington
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**Reviews**

(If there are no changes then the assessment should just be signed. However if anything changes a new assessment must be completed)

<b>1<sup>st</sup> Reassessment Date</b>		<b>Assessor Signature</b>	
<b>2<sup>nd</sup> Reassessment Date</b>		<b>Assessor Signature</b>	